**Checklist for In-School Placement Expectations**

Within the EKT Project, we recognize that Student Teachers will be at different stages in the process of learning to teach and each Student Teacher will progress at their own pace. However, to maintain high standards for all Student Teachers, and to develop a common understanding between all the people involved, we think there is a need for a list of the minimum engagements, skills, and attitudes for a successful in-school placement. We invite you to work together as a group (together with your academic and school mentors) on the checklist around the three areas. Below you will find some examples which could be also discussed with your academic and school mentors. They are written as general statements and as key words. The aim is to achieve a common understanding of in-school placement expectations.

|  |  |
| --- | --- |
| **School and Community Engagement** | **Professional Engagement and Teacher Identity** |
| *Examples:*  Make meaningful contributions within the classroom, school and community.  Help to organize or assist with at least one activity (e.g., orientation, an extra-curricular activity, student conferences, staff meetings, etc.) and attend some other activities or events that occur during the placement.  …  **Collect and Read:**   * School policies on emergency procedures   **Know:**   * Who you need to contact when you are sick * What extra-curricular activities are being planned   **Meet:**   * Your mentors and learning support teachers | *Examples:*  Attend Professional Development events offered by the school during the placement.  Continue to engage in critical conversations and reflections with others to examine beliefs and practices and articulate your evolving understanding.  Participate in at least one peer observation.  Pose critical questions of yourself and of various  teaching theories and practices.  … **Find:**   * Any professional development opportunities offered by the school.   **Decide:**   * How and where you will record your observations, reflections, and experiences from placement |
| **Curriculum, Teaching and Learning** | |
| From the beginning of your placement, be ready to gradually increase your responsibilities.  Try a variety of instructional approaches, that enable children to think, problem solve and make sense of their world.  Develop and begin to articulate your philosophical stance related to these approaches.  Share all lesson plans with the school mentor in advance. Respond to his/her feedback before implementing lessons and debrief after each lesson.  …  **Be familiar with:**   * Classroom routines; * Classroom emergency procedures   **Ask your mentor about:**   * What a new teacher should be aware of while working with this group   … | |